



Hermitage

## Wrap Around Care at Hermitage General Information

### Registration

All children need to be registered before they are able to attend. A registration form must be completed for each child providing contact numbers, details of allergies or medical conditions and any other information that we may need to know.

### Opening Times

Breakfast Care: 7:45am to 8:35am

After School Care: 3:15pm to 6:00pm

### Breakfast Care

Open from 7:45am. Parents must sign their child in, noting the time of arrival. All children arriving before 8:20am are offered a choice of cereal, toast, scrambled egg/beans and milk or fruit juice. At 8:35am, all pupils are walked to their classes and handed over to the class teacher.

### After School Care

Open until 6:00pm. All children will be brought to After School Care by their form staff and signed in. If your child is attending an extra-curricular club they will be brought to After School Care by the club provider and signed in.

We offer a range of activities, games and entertainment, or just a chance to relax and unwind after school. We offer free play outside, weather permitting as much as possible. Children are encouraged to play in mixed year groups, expanding their friendship base. Parents can pick up at any time. A healthy light tea such as sandwiches, fruit, vegetables and other cold food is provided at 4:35pm. All children must be signed out, stating the time of departure.

On the last day of each full term, due to the school closing early, After School Care will operate from 1.15-3.15pm only.

### Booking

Initially you must contact the school office to be added to the SchoolMoney payment option. Thereafter, all bookings must be made using SchoolMoney. Payment must be made at the point of booking, spaces are limited and booking will close once all places are filled.



## Childcare Vouchers

Please email the School Office if you wish to pay using childcare vouchers. Include the sessions you require and the date we will receive the payment of the voucher by. We will then book the sessions and you will see this on your account. The booking will show a deficit which will be offset by the payment when received.

If you wish to make your own online bookings, payment of childcare voucher would need to be received in advance. This would be credited to your account. Please advise the school office on which option you choose.

## Fees

	Breakfast Care	After School Care		
Sessions	7:45 to 8:35am	3:15 to 4:30pm <u>No</u> snack provided	4:30 to 6:00pm Snack provided	3:15 to 6pm Snack provided
Reception to Year 6	£4.00	£5.00	£7.50	£10.00

## Security

All children will be signed in and out on the daily register. Parents can collect children at any time during the session. Children may only be collected by a nominated person otherwise it is vital that you let the school office know in good time that a different person is to collect.

## Late Pick up

Late pick up fees will apply to any child not collected on time.

