

Charging and Remissions Policy

1 Introduction

- 1.1 The education we provide at Hermitage during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum and the school will supply materials or equipment required to fulfil the National Curriculum.

2 Contributions from parents/carers

- 2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school asks that parents pay £35 annually towards the cost of the trips. Payment is voluntary, however the trip will not go ahead if insufficient funds are received.
- 2.2 If insufficient funds are received to fund a trip, the trip will be cancelled and an activity that covers similar objectives planned for the classroom.
- 2.3 The following is a list of enrichment activities, organised by the school. This list is not exhaustive:
- trips to enrich the learning taken place in class e.g. museums
 - visits to school by professionals e.g. authors, storytellers, musicians, dancers, artists etc.
 - clubs/events that take place out of school hours
- 2.4 Where parents are in receipt of Income Support, Income Based Jobseekers Allowance, Support under part IV of the Immigration & Asylum Act 1999 or Child Tax Credit (provided that Working Tax Credit is not also received), parents are invited to apply in confidence for the remission of part of the costs. Authorisation for remission is made by the Headteacher. Financial help in cases of hardship comes largely from the school's budget, although this may be supported by voluntary contributions and fund-raising.
- 2.5 Refunds of contributions cannot be made if a child is sick or absent; as their place has already been secured

3 Residential visits

- 3.1 When we organise a residential trip we ask for a charge to cover the costs of travel, the activities that the children engage in, board and lodging. If we cannot raise sufficient funding through these contributions, the visit may have to be cancelled.

4 Music tuition

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2 There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. We give parents information about additional music tuition at the start of each academic year.

5 Additional learning resources

Occasionally, we may ask parents to purchase a resource that would be beneficial to their child's learning in school, but would be the property of the child. Examples include handwriting pens, SATs revision workbooks. Purchase of these items is optional.

6 Loss and damage to school property

- 6.1 Parents are expected to replace or pay for the cost of lost items of school property e.g. library books
- 6.2 Parents will be charged for the cost of replacing damaged school property, such as a broken window or defaced, damaged or lost book, where this is a result of a pupil's behaviour.

7 Swimming

- 7.1 The school organises swimming lessons for Key Stage Two children. These take place in school time and are part of the National Curriculum. We make no charge for this activity.

8 Breakfast Care/ After School Care

- 8.1 The school charges for the use of this service.

9 Courses run by outside providers

- 9.1 The school offers additional clubs after school run by outside providers. There is a small charge for these sessions payable to the provider.

10 Monitoring and review

- 10.1 This policy is monitored by the governing body, and will be reviewed every two years, or earlier if necessary.

Signed: _____ (Chair of governors)

Date: _____ Review date: __November 2022_____